



MINUTES – AGM 2019

The Annual General Meeting of the
Australian Institute of Landscape Architects Ltd
ACN No 008 531 851

DATE: Friday 11 October 2019
TIME: 1:00pm (AEDT)
VENUE: Riverside Gallery, Fed Square, Swanston St &, Flinders St, Melbourne VIC
3000

Agenda Item	Minutes
1. Welcome by National President, Shaun Walsh	<ul style="list-style-type: none">● AILA President Shaun Walsh (SW) welcomed members to the 2019 Australian Institute of Landscape Architecture Ltd Annual General Meeting and gave an Acknowledgement of Country.● It was confirmed by AILA Executive Administration Coordinator Lucy Sheaves that there was a quorum of Full Members present.● SW declared the meeting open at 1:23pm.● SW thanked everyone who attended the Annual General Meeting (AGM) which is an important function of our organisation.
2. Record of apologies	<ul style="list-style-type: none">● No apologies received.
3. Confirmation of Minutes of previous Annual General Meeting <i>Proposed Resolution – Motion to adopt the minutes of the 2018 AILA Annual General Meeting, and acknowledges these as an official record of the meeting.</i>	<ul style="list-style-type: none">● Copies of the previous minutes were circulated as part of the notice for the AGM. There were very limited printed copies available on request.



	<ul style="list-style-type: none">● SW asked if there were there any questions or comments about the Minutes from the previous AGM● No questions were raised.● Motion tabled to adopt the minutes of the 2018 AILA Annual General Meeting, and acknowledges these as an official record of the meeting.● Daniel Bennett moved, Sara Padgett Kjaersgaard seconded, motion carried.
<p>4. a. Presentation of the National President report 2018-19</p> <p>b. Presentation of the audited financial statements for 2018-19</p> <p><i>Proposed Resolution - Motion to accept the Annual report (including the Presidents Report and audited financial statements)</i></p>	<ul style="list-style-type: none">● The President's report was tabled.● SW thanked fellow Directors, volunteers and staff for their contribution.● SW gave a summary of AILA's activities over the 2018-19 period as per the "Year in Review" section of the Annual Report.● AILA CEO Tim Arnold (TA) gave a summary of the audited financial statements.● SW asked if there were any questions or comments about the Annual report including the Presidents Report and audited financial statements.● Question from Noel Corkery: Do you have a target in terms of equity?● TA advised that AILA would be working on a 6-7 year plan of what can we invest in strategically, targeting approximately \$500,000 in reserves, and would be looking to develop a 3-year outlook.



	<ul style="list-style-type: none"> ● Question from Linda Corkery: Are there new initiatives in mind for generating new revenue? ● TA gave examples including the International Federation of Landscape Architects service agreement and the developments to the Continuing Professional Development program. ● SW requested a mover and seconder for the Motion to accept the Annual report (including the Presidents Report and audited financial statements). ● Linda Corkery moved, Andrew Thomas seconded, motion carried.
<p>5. Appointment of auditor <i>Proposed Resolution - Motion to accept Vincents Pty Ltd as the Auditor for the 2019/2020 financial year</i></p>	<ul style="list-style-type: none"> ● SW requested a mover and seconder for the Motion to accept Vincents Pty Ltd as the Auditor for the 2018/2019 financial year. ● Daniel Bennett moved, Tessa Leggo seconded, motion carried.
<p>6. Business as raised by notice <i><if any is submitted in accordance to the Notice></i></p>	<ul style="list-style-type: none"> ● No items raised by notice.
<p>7. Any general questions / discussions?</p>	<ul style="list-style-type: none"> ● SW gave an opportunity for AGM attendees to raise points for discussion. ● No points were raised.
<p>8. Closure</p>	<ul style="list-style-type: none"> ● SW declared the AGM closed at 1:38pm.



Meeting Attendance (as recorded from the attendance sheets)

AILA Full Members

Shaun Walsh, FAILA (AILA President)	Chris Tidswell, AILA (AILA Secretary)
Daniel Bennett, FAILA	Heath Gledhill, AILA
Amalie Wright, FAILA	Robert Cooper, FAILA
Julie Lee, FAILA	Mary Papaioannou, AILA
Lorrae Wild, FAILA	Andrew Thomas, AILA
George Gallagher, FAILA	Christina Nicholson, AILA
Tessa Leggo, AILA (1:24pm)	Sara Padgett Kjaersgaard, AILA
Candy Rosmarin, AILA (1:24pm)	Linda Corkery, FAILA
Pierre Quesnel, AILA (1:25pm)	Ella Gauci-Seddon, AILA
Johanna Picton, AILA (1:25pm)	Simon Bond, AILA (1:25pm)
Claire Martin, AILA	Katharina Nieberler-Walker, FAILA
Ben Willsmore, AILA	Noel Corkery, FAILA
Paul Verity, AILA	Peta Miskovich, AILA (1:25pm)
Claire Winsor, AILA (1:35pm)	Peta-Maree Ashford, FAILA (AILA Vice-President)

Also in attendance

Tim Arnold (AILA CEO)	Lucy Sheaves (AILA Staff)
Catherine Horner (AILA Staff)	Asile Wong
Greg Stephens	