



AILA Connection to Country Committee

Terms of Reference

Purpose

To provide advice to the AILA Board on the development and delivery of an Indigenous reconciliation strategy and implementation plan for the Institute.

Objectives

Develop a Reconciliation Action Plan in collaboration with Reconciliation Australia
Develop an AILA Connection to Country Strategy.
Develop a national implementation plan

CCV Membership

7 current AILA members + CEO. It is encouraged that members from as many States as possible are invited to join the committee (aim for no more than 2 members from the same State / Territory)
Committee can co-opt members with expertise, and Aboriginal People and Torres Strait Islanders are encouraged to apply
Chair –elected by the Committee and rotated annually
Term of appointment two years, with a maximum of 2 consecutive terms

Accountability

Twice yearly reports to the AILA Board

Meetings

Minimum of 6 meetings annually
Quorum is a minimum of three (3) members.
The Committee will liaise with State and National Committees and working groups as required.
Agenda setting – staff member in consultation with the chair
Minutes – no formal minutes from meetings required, action points to be recorded.

Secretariat

AILA Staff member

Confidential items

Any material that is culturally sensitive will be handled confidentially

Review of Terms of Reference

Annual review of TOR with committee members